



2022 Sanitary Sewer Overflow and Reduction Program (SSORP)
CMOM & Inflow Engineering Design Services RFQ
Solicitation No. PS-00134

ADDENDUM NO. 1
August 23, 2022

To Respondent of Record:

RESPONSES TO QUESTIONS

1. For the Project Approach section under the Evaluation Criteria, can you please clarify if we are to choose one of the following projects to tailor our approach to?
 - 2022 CMOM Central West Sewershed Project
 - 2022 CMOM Multiple Sewershed Project
 - 2022 CMOM Central East Small Diameter Sewershed Project
 - 2022 Inflow Reduction Package 1
 - 2022 Inflow Reduction Package 2

Response: For the project approach no specific project should be referenced in the submittal. The approach provided by the Respondent should apply to any of the 5 packages (CMOM or INFLOW) identified in the RFQ.

2. For the Similar Projects and Past Performance section under the Evaluation Criteria, can you please clarify what the following statements mean: “Identify key personnel, who are part of the proposed team, and their roles and responsibilities for at least three (3) of the five (5) projects” and “A minimum of three (3) of the projects identified were performed by Respondent.” Are they to mean the same thing, that three of the projects we list in the project sheets must come from the prime while the other two can be from subconsultants?

Response: Correct, SAWS is requesting that three of the projects the Prime Respondent is submitting must have been performed by the Prime and the other two (2) projects may be performed by a subconsultant.

3. RFQ page 11 states that the Project Approach Page Limit is a “Six (6) page limit, which may include”. Please elaborate on what this may include. Can one of the six approach pages be an 11x17 project exhibit?

Response: There is a six (6) page limit, which may include one (1) 11” x 17” page (Schedule)”. Please see #1 under Changes to the RFQ to clarify what is allowable.

4. **Do you want a general response to the RFQ or would you like us to select a project to write to?**

Response: Please refer to the response for Question 1 in this addendum.

5. **Can SAWS further describe or identify the type of sewer design services that will qualify for the utilization of a local, certified SMWB firm that has not worked with SAWS as a prime consultant in the past 5 years (i.e., survey, SUE, geotechnical, traffic control, etc.)? What qualifies as a sewer design service, and what does not?**

Response: Regarding sewer design services, SAWS is looking for design deliverables and not support services.

6. **Will there be any manhole rehabilitation in the design scope?**

Response: Yes, it is expected that manhole assets will be evaluated to confirm condition and replace/rehabilitated, as needed.

7. **Should Respondents write a project approach for each sewer package or a general approach for all 5 projects?**

Response: See response to Question #1.

8. **Regarding “Utilization of a local, certified SMWB Engineering Firm that has not worked with SAWS as a prime consultant in the past five years, for 10% of Sewer Design Services (5 Points) – may we utilize two (2) SMWB Engineering firms (5% for each totally 10% required) for this criteria?**

Response: One firm must be proposed for eligibility to earn the five SMWB points. Points will not be assessed for this section if two firms are proposed.

9. **For Similar Projects and Past Performance, five (5) relevant projects – does completed refer to design AND construction; design completed, construction in progress; or design completed, construction substantially complete?**

Response: For the purpose of illustrating past performance, SAWS projects are considered complete when the project has been constructed, the facilities are in service, and the close-out as-built phase has started.

10. **The RFQ states that responses are limited to 17 pages, but the page limits included in the Evaluation Criteria Summary (pages 10-12) total 24 pages. Are the Evaluation Criteria Forms included in the 17-page count?**

Response: The Evaluation Criteria forms are required and do not count as part of the 17-page limit. The pages included in the seventeen (17) page limit are as follows:

- *Organizational Chart, one (1) page limit*
- *Up to eight (8) resumes, eight (8) page limit*

- *Project Approach, six (6) page limit*
- *Quality Management/Quality Control Plan, two (2) page limit*

- 11. Please confirm if the following forms also need to be submitted for subconsultants or if they need to only be submitted by the prime: W9 form, Litigation Disclosure (part of Respondent Questionnaire), Proof of Insurance (Exhibit A), and Conflict of Interest Questionnaire (Exhibit C).**

Response: The W-9, Proof of Insurance and Conflict of Interest Questionnaire are only required from the Prime Respondent. However, Litigation Disclosure documentation is required by all firms on the Prime Respondent’s team if the response is “Yes” to a, b, or c. of #11 of the Respondent Questionnaire. Please see the top of page 35 of the RFQ that details how this should be presented within the proposal submitted by the Respondent.

- 12. Please confirm if we are to submit a 1295 Form with our SOQ or if that will be required from the awarded firm at the time the contract is signed.**

Response: The signed 1295 Form is only required by the selected firm with the signed contract.

- 13. Please confirm that the cover letter does not count toward the 17-page limit.**

Response: The Cover letter does not count toward the 17-page limit.

Can the entity please clarify the 17 page-limit? In the Evaluation Criteria table beginning on page 10 of the RFQ, there are specific page numbers set for specific sections. On page 14 of the RFQ, it is stated that responses are limited to a maximum of 17 pages. Does the 17-page limit only adhere to the sections that have a page limit specified in the Evaluation Criteria table? In other words, the following would also not be included in the page limit: Sub-Consultant table (page 37), Similar Projects and Past Experience (page 38 – five of these to be included), and OPCC table (page 43)?

Response: Please see the response to question #10.

- 14. Is there a specific naming convention we are to use for the final pdf that we are to submit?**

*Response: Please refer to Section IV. Submitting a Response B.1 in the RFQ that indicates Respondent’s shall entitle the subject line of the submission email with “**PS-00134, 2022 Sanitary Sewer Overflow Reduction Program (SSORP) CMOM & Inflow Engineering Design Services RFQ Response**” and name of Respondent.*

CHANGES TO THE RFQ

- 1. Page 11, Section II. C. Evaluation Criteria Summary, remove the Project Approach section ONLY and replace as follows:**

Project Approach	30 pts	1) Describe the team's approach to complete the project, to include managing risk between design related issues, coordination with other governmental/non-governmental agencies and constructability as well as maintaining the schedule and overall project budget.	Narrative. Six (6) page limit, which may include One (1) 11" x 17" page (Schedule)	✓ Responses to this criteria should clearly demonstrate Respondent's familiarity with the Scope of Services identified within this RFQ.
		2) Identify Respondent's team's suggested alternative innovative approaches to accomplishing the scope of services identified within this RFQ that would result in a more successful and timely completion of the Project.		
		3) Describe Respondent's team's approach to preparing deliverables to meet deadlines associated with fast track schedules without compromise to quality. Include schedule risks and mitigation measures, schedule recovery approach and other issues relative to schedule maintenance on similar projects		

CLARIFICATIONS

1. All 5 of the CMOM and Inflow Reduction projects have project charters and maps available as Attachment I within the RFQ.
2. Project Scoping Reports are only available for the CMOM Central West, CMOM Multiple Sewershed, and CMOM Central East Small Diameter Sewershed projects and are available for download on the SAWS Contract Solicitations website.
3. Revised Evaluation Criteria forms have been removed and replaced on the SAWS website to capture the revised language for Project Approach.

END OF ADDENDUM 1

This Addendum is four (4) pages in its entirety with the attachments.

Attachments: No Attachments